

Executive Committee Meeting

Tuesday, August 30, 2022

Meeting Minutes

The Executive Committee of the Southwest Wisconsin Workforce Development Board met on Tuesday, August 30 2022, via GoToMeeting. Attendance was as follows:

Members Present:	Ms. Maria Lauck, Chairperson	Ms. Lisa Omen
	Mr. Christopher Comella	Mr. James Otterstein
	Mr. John Meyers	Mr. Mike Williams

Members Absent:

Staff Present:	Ms. Katie Gerhards	Ms. Danielle Thousand
	Ms. Rhonda Suda	

1. Call to Order

Ms. Lauck called the meeting to order at 11:02 a.m.

2. Adjourn to Closed Session

Motion made by Mr. Otterstein, seconded by Ms. Omen, to adjourn to closed session at 11:03 a.m.

3. Reconvene to Open Session

The SWWDB Executive Committee reconvened to open session at 12:22 p.m.

Motion made by Mr. Meyers, seconded by Mr. Comella, to approve the closed session action. Ms. Lauck abstained. **Motion carried unanimously.**

4. Training and Support Service Limits

SWWDB's Payment Authorization System (PAS) was down during the ransomware attack. PAS is the system used to track client limits and payments. While it was down, Case Managers did not know if a client went over their limits while being provided services.

SWWDB administration is seeking Executive Committee approval to waive client supportive limits during the ransomware recovery period. SWWDB administration acknowledges that some participants may have gone over their limits. Ms. Suda indicated that those participants went over their limits by \$90.00 to \$100.00 approximately. Not all participants went over their limits.

Motion made by Mr. Otterstein, seconded by Mr. Comella, to approve waiving participant payment limits during the ransomware recovery period. **Motion carried unanimously.**

5. Discussion: Ransomware Attack

On June 28, SWWDB fell victim to a ransomware attack. SWWDB administration immediately began working with SWWDB's attorneys and notifying funding sources. Currently, the only item left to be restored is Sharepoint. It has not been determined that any data breach occurred.

Mr. Comella asked if SWWDB's cyber security is up-to-date. Ms. Suda said yes. SWWDB has had cyber security for a long time and is renewed annually. It is unknown how the hackers accessed the network, but a network user either accessed a website they should not have or clicked on a phishing link and provided

their security credentials. Files were deleted, but not copied. The network was able to be restored from the backups that are done every night.

Ms. Lauck asked if all network users understand what happened. Ms. Suda said yes. It was discussed frequently and at staff meetings. SWWDB administration continues to talk to the attorneys and other agencies. Additionally, the Department of Justice (DOJ) wants to look at the affected servers.

If there are any other questions about the ransomware attack, please contact Ms. Suda.

6. Adjournment

Before adjourning, Mr. Comella indicated that on August 8, Inclusa, a non-profit, published a press release stating Humana is to purchase Inclusa. If it goes through, it will be final in October. At that time, Inclusa will no longer be a non-profit, but will be a for-profit for Humana.

Motion made by Mr. Comella, seconded by Mr. Meyers, to adjourn the meeting at 12:30 p.m. **Motion carried unanimously.**